



**P.O Box 1062
Weyburn SK
S4H 2L3
306-848-7387
Charity # 131 529 299 RR0001**

3rd Party Fundraising Application

Thank you for considering the Weyburn Humane Society (WHS) as a beneficiary of your fundraising activities. We greatly appreciate your efforts to help us care for the hundreds of animals that enter our shelter each year. All money raised by and for the WHS is used directly to support and benefit our animals.

By providing us with information we will:

- Provide authorization to validate the authenticity of the event and its organizers.
- Help with advertising

The WHS reserves the right to deny any application for a fundraising activity that does not comply with the mission of, or project a positive image of the WHS.

The Weyburn Humane Society, employees, volunteers and members are not liable for any injuries, damage or theft sustained during your event and cannot assume any type of liability for your event, participants, volunteers or employees.

If you are conducting raffles, lottery sales or any other type of activity that involves selling to the general public you may require a special license or permit. Please make sure you take the necessary steps to obtain these. The WHS will not provide its license or permits for your event or be held liable if found in violation of these rules.

You or your organization/group must receive permission from WHS to use our name and/or logo in conjunction with your event. The WHS must approve all promotional material prior to distribution.



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Organization Information

Name of Organization (if applicable): _____

Contact Person: _____

Address: _____

City/Province/Postal Code: _____

Email: _____

Website: _____

Phone # (work): _____ Phone # (cell): _____

Event Information

Name of Event: _____

Type of Event: _____

Description/Summary of Event: _____

What is your fundraising goal (after expenses)? _____

Location of event: _____

Starting Date & Time: _____

Ending Date & Time: _____

Expected Number of Participants: _____

How will you promote the event?: _____

Please attach a copy of any licenses, permits and proof of liability insurance.

If you are selling goods & services please indicate what will be sold and if a portion of the proceeds are to be donated to the WHS as well.

Financial Information

How will funds be raised?

Pledges: ___ Auctions: ___ Ticket Sales: ___ Gaming: ___ Donations: ___ Sales: ___ (liquor, food, merchandise, etc)

Other (please explain) _____

Are you approaching sponsors? ___ Yes ___ No

If yes please list organizations being approached to avoid potential conflict with current or potential WHS sponsors.

Will the proceeds of your event/activity be donated **only** to the WHS? ___ Yes ___ No

If NO please list who else will be benefiting. What percentage will WHS receive?

Will there be other organizations participating in this event or a separate one at this same location? ___ Yes ___ No

If YES please indicate who. _____

Will you require tax receipts? ___ Yes ___ No

Weyburn Humane Society Involvement

*** Keep in mind we have a small volunteer base, but will try to accommodate you if we can.***

What will you require from the WHS?

Will you require the WHS name and logo for promotional use? ___ Yes ___ No

Any other important information we should be made aware of regarding your event?



3rd Party Fundraising Agreement

Please review and sign a copy of this form and return it with the 3rd Party Fundraising Application.

This form is due (4) weeks prior to the proposed event. Completion of this form *does not guarantee* approval. Upon approval, you will receive authorization by a WHS Board Member.

By signing this document, I/we acknowledge receipt of the Weyburn Humane Society's Policies and Procedures for 3rd party Fundraisers and agree to comply with all provisions in organizing and holding our fundraising event. I/we also agree with the collection of any and all information the Weyburn Humane Society deems necessary to evaluate the event. I/we further attest that all information provided on this form is correct and accurately describes the proposed event.

I/we agree to indemnify and the Weyburn Humane Society harmless for any expenses, losses, claims or damages resulting from the fundraising event or the noncompliance with any term or provisions of the Weyburn Humane Society Policies and Procedures for 3rd Party Fundraisers.

Signature

Date

*On behalf of the Weyburn Humane Society, it's Board, staff, volunteers and members
thank you for supporting us and assisting us in helping hundreds of homeless and abandoned animals!*

Please return this form to:

Weyburn Humane Society
Attention Fundraising
PO Box 1062
Weyburn, SK. S4H 2L3

Phone: 306-848-7387

Email: weyburnhumanesociety@outlook.com